

Public Training Advanced GIPA 5th Dec, Sydney



GIPA Training from InConsult assists NSW public authorities in understanding the essential elements of the Government Information (Public Access) Act . InConsult provides training for both those who need a basic understanding of, and also those who need to administer the Act.

Advanced GIPA Training (Level 2)

This advanced course is designed for staff who will need to administer the provisions of the Act or are involved in searching for or providing access to government information.

Advanced GIPA is recommended for all staff responsible for overseeing and administering the provisions of GIPA and can be undertaken without having first completed the Introduction to GIPA course. Advanced GIPA covers the basics from the viewpoint of staff dealing with access applications and delves into in-depth analysis and discussion of key requirements .

Trainer Mitchell Morley also provides expert advice in completing forms and templates as well as reference to Office of Information Commissioner and Administrative Decisions Tribunal.

Course Outline:

- background to GIPA
- key provisions
- open access information
- proactive release
- informal release
- formal access applications
- ancillary provisions
- implications for agency staff
- in depth analysis and discussion of key requirements
- scenario/case studies

Ensure staff have the necessary knowledge and understanding of their responsibilities under GIPA and reduce the chances of non compliance and any resultant consequences.

Participants can claim 3 hours CPE points (half day). A certificate of attainment is issued upon completion.

The course is also available as in-house training, modified to your organisational needs.

If you would like to find out more about this training course, contact InConsult for an obligation free discussion on 02 9241 1344 or email us at info@inconsult.com.au.

Next Public Training Course

Date: Thursday 5th October 2013

Time: 9:30am to 1:00pm

Venue: InConsult, L3, 66 King St, Sydney, NSW 2000

Cost: \$330 (incl. GST). 20% Team Discount for 2 or more people from the same organisation.

CPD: 3 points

RSVP: 2nd October 2013

Trainer: Mitchell Morley, B.Ec

Bookings: Online at www.inconsult.com.au